

## INVITATION TO REGISTER ON THE JOBURG CITY THEATRES SUPPLIER DATABASE

The Joburg City Theatres hereby invites all prospective and current services providers to register on its supplier database, to ensure compliance with the Constitution and National Treasury prescripts.

The list of commodities the supplier may register for shall be in the form. A **maximum of Six (6) commodities** can be applied for by one supplier or service provider.

The following mandatory documents shall be affixed to a **FULLY COMPLETED** supplier registration form for further consideration by JCT:

- Fully completed and initialled registration (commissioner's stamp is required)
- Valid Tax Clearance certificate / SARS Pin
- Company Profile
- Original certified copies of shareholders /directors/member(s) 's IDs
- Cancelled cheque /confirmation letter from bank (bank stamp is required on the form)
- B-BBEE certificate
- Rates and Taxes / Lease agreement (if renting)
- Relevant accreditation certificate (e.g. PSIRA certificates for security services)
- Central Supplier Database (CSD) Registration Summary Report

### Note:

1. Blacklisted companies appearing on the National Treasury database and that are prohibited from conducting business with public entities, shall not be considered.
2. By responding to this invitation does not mean an automatic registration with JCT
3. Registration forms can be obtained from the **Joburg City Theatres website** ([www.joburgtheatre.com](http://www.joburgtheatre.com)) or alternatively collect them from any of the three theatres: **Joburg Theatre**, 1st Floor, 163 Civic Boulevard (Previously Loveday Street), Braamfontein; **Soweto Theatre**, Cnr Bolani Rd and Bolani Link, Jabulani, Soweto (next to the Jabulani Mall); **Roodepoort Theatre**, 100 Christiaan de Wet Road Florida Park, Roodepoort.
4. Completed forms together with ALL the required documentation must be submitted in a sealed envelope marked "JCT SUPPLIER DATABASE FORMS" to any of the three theatres as listed above. **FAXED OR EMAILED** forms shall **NOT** be accepted.

